



# Southern Regional Health Authority

## Clarendon Health Department

**Compassion | Accountability | Respect | Efficiency**

3-4 Georges Street, Denbigh, Clarendon, Jamaica WI

Tel: (876)986-4548/ 828-1894

Website: [www.srha.gov.jm](http://www.srha.gov.jm)



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at **CHAPELTON COMMUNITY HOSPITAL**:

### **ASSISTANT COOK (HSC/HS 3)-Not Vacant**

(Salary range \$1,332,574-\$1,584,011 per annum and any applicable allowances)

#### **Job summary**

Under the general supervision of the Head Cook, the incumbent will perform various routine manual work in a supportive role to kitchen staffs in the preparation of meals and ingredients and cleaning tasks to ensure the kitchen remains efficient in creating and delivering meals.

#### **Qualifications and Experience:**

- Completion of Secondary Education
- At least 2 CSEC subjects
- HEART/NSTA Level 2 Certificate in Food Preparation
- Participation in In-Service Training Programme

#### **Required Knowledge, Skills & Competencies:**

- Knowledge of food supplies, methods and equipment used in preparing food in large quantities and the use and care of utensils and kitchen equipment
- Knowledge of food values and nutrition
- Knowledge of safety procedures, including safe temperature of food to avoid foodborne illness
- Ability to supervise and instruct employees in food preparation
- Ability to adapt to changes and new tasks
- Ability to work long hours while standing and under conditions of high temperature
- Ability to manage and motivate staff

#### **Key responsibilities will include:**

- Assisting the Head Cook with food preparation such as washing, chopping and sorting ingredients like fruits, vegetables and meats; and peeling provisions.
- Adhering to all relevant nutrition and sanitary regulations and standards
- Placing food on serving counter or meal assembly line during meal hours.
- Receiving, checking and keeping inventory of kitchen equipment.
- Washing cooking utensils and cookware etc.
- Sweeping, mops and cleans kitchen including stoves, cupboard, and counter tops.
- Performs related work as required.

Applications along with resume should be sent no later than **Thursday, July 10, 2025** via email to:

**Senior Human Resource Officer**

**Clarendon Health Department**

**3-4 Georges Street**

**Denbigh, Clarendon**

E-Mail address: [chdhr.jobs@gmail.com](mailto:chdhr.jobs@gmail.com)

**\*\*PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH YOU ARE APPLYING\*\***

**NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED**